



AUSTRALIAN AND New Zealand COLLEGE OF ANAESTHETISTS

ABN 82 055 042 85213

Minutes of The Annual General Meeting of the **Welfare of Anaesthetists Special Interest Group** held in Lodor and Moss Room during the Combined SIG Meeting at the Peppers Salt Resort, Kingscliff on Sunday September 21, 2014 at 8am AEST

PARTICIPANTS

Dr Prani Shrivastava, WA (Chair)	Dr Tomoko Hara, NZ
Dr Marion Andrew, SA (New Chair)	Dr Tania Hunter, NZ
Dr Kushlani Stevenson, Vic (Deputy Chair)	Dr Mohua Jain, NZ
Dr Antoinette Brennan, Vic	Dr Di Khursandi, Qld
Dr Tom Burrows, NZ	Dr Suzi Nou, Vic
Dr Greg Downey, NSW	Dr Jenny Plummer, Tas
Dr Tracey Du Plooy, ACT	Dr Tracey Tay, NSW
Dr Deborah Forsyth, NZ	Dr Jeneen Thatcher, Qld
Dr Marion Funke, WA	Dr Janette Wright, Vic
Professor John Gibbs, Qld	Dr Robin Youngson, NZ
Dr Dana Halmagiu, WA	Alexis Marsh, ANZCA Secretariat

1. Opening

1.1 Apologies

Dr Jane McDonald, Dr Rob Fry, Dr Lindy Roberts, Dr John Williamson, Dr Genevieve Goulding

2. Confirmation of previous AGM minutes

Errors in past minutes to be amended and the committee will aim to confirm them at the next meeting. Errors are: 7.4 Jeneen spelt incorrectly, 'falling by the wasteside' instead of 'wayside'. Professor Peter Klineberg.

Action item: Amend and recirculate minutes- to be confirmed at the next meeting.

Action item: ACECC website to re-upload RD12 & 26.SIG co-ordinator to please contact ACECC co-ordinator.

3. SIG status

3.1 Executive members

The Executive currently comprises of:

Position	Name	Region
Chair	Dr Prani Shrivastava	WA
Member	Dr Diana Khursandi	Qld
Member	Dr Tim Porter	SA
Member	Dr Catherine Purdy	NZ
Member	Dr Greg Downey	NSW
Member	Dr Robert Fry	NZ
Member	Dr Tracey Tay	NSW
RANZCP representative	Dr Shirley Prager	Vic
Member	Dr Kushlani Stevenson	Vic
Member	Dr Jenny Plummer	Tas
Member	Dr Suzi Nou	NT
Trainee representative	Dr Rochelle Barron	NZ

3.2 Membership

The SIG currently has 555 members and 1 associated member

3.3 Financial report

Financial Report for twelve months ending 31/12/2013

Income	-
Total Expenses	\$3,393.00
Surplus/deficit	(-\$3,393.00)

* Please note the above figures do not include any income from the 2013 Combined SIG Meeting. The meeting made a surplus of \$15,998.00.

3.4 SIG Chair

It was noted that Dr Marion Andrew has officially accepted the position of Chair of the Welfare SIG and will be in this position for the next three years. It was also noted that Dr Kushlani Stevenson has the informal role of Deputy Chair for 12 months which concludes at the end of 2014. The committee will then decide whether this role will continue. The Chair thanked Di & Genevieve for their support during her tenure. Dr Prani Shrivastava was also thanked for her fantastic job as Chair of the Committee.

4. ANZCA/RANZCP working party

Dr Di Khursandi reported that the working party had an initial meeting where they discussed the need for more consistency with the Medical Boards handling of intravenous substance abuse doctors, i.e. guidelines, information sheets. Dr Khursandi also reported that the External doctor's health programs have been reviewed by the medical board and they have decided that the model of the VDHP is going to be promoted and instituted in all regions. Dr Andrew outlined that SA has more preventative measures in place rather than a purely case management model.

5. Peer review group working party

These are small groups of people from varying levels of expertise who have regular discussions and meetings regarding case conferencing and clinical subjects with a side bar issue of peer support. The aim is to have small support networks in place that are separate from the hospitals. Groups are currently underway in Newcastle and Hunter and are working really well.

Action item: A case study to be written as to why it is working in Newcastle and potentially what other regions can do to ensure it is implemented well in their areas. Look to publish with PRG draft guidelines or in Welfare newsletter.

6. Beyondblue national mental health survey (round table discussion & PIAC response)

Australian Medical Student's Association (AMSA) Mental Health seemed to be the only other group to adopt strategies and they have started a campaign that aims to; 1. Decrease stigma and increase awareness 2. Promote preventative measures 3. Enable and empower students 4. Facilitate improved access to and uptake of mental health services. www.mentalhealth.amsa.org.au

Action item: In future include all welfare SIG members in mail out's of documents that have been approved rather than just sending the documents to the Executive Committee.

ASA's Professional Issues Advisory Committee has in principle approved with the Welfare SIG's submission regarding the proposed model of care. It was recognised that the model fell outside of the SIG's constitution. Presidents from the ASA, NZSA and ANZCA are aware of the model. PIAC have now requested the welfare group to approach ANZCA and NZSA and ask how they propose that this model is funded. The ASA President informally advised that they have the money and the will.

Action item: Dr Prani Shrivastava to write to the Presidents and seek their support for funding for this project venture. Tracey and Jane to continue to be involved.

7. Welfare Support document – the SA system in the light of the new structures and directions being taken by the NZ group, Dr Marion Andrew

Dr Andrew outlined the SA system of integrating issues of welfare into trainees' education through informal mentorships and also discussed the structure of a more formalised top-down welfare system proposed by the NZ group.

It was noted that the welfare officer document stated that it very clearly was not an ANZCA role. The legal ramifications of a formalised system and privacy of documentation was discussed. Issue of manpower for these roles on top of all new curriculum roles were discussed.

Di Khursandi outlined the issues with 'duty of care' stating that "as soon as you say 'I will do this for you' it is taking on a duty of care. Rather you have to say 'You need to' or 'I advise you to...' We can only advise." The committee discussed that welfare support officers can have an advisory and support role but not a duty of care role. It is important to phrase it differently. I.e. "I suggest that you contact the rotational supervisor" rather than saying you will contact the rotational supervisor on their behalf.

The committee then continued with a discussion on what are the goals and it was suggested that the committee should create a document that sets up the divisions, goals and strategies

first rather than organising the structure and roles prior to this. It was queried whether is it a mistake to have a separate welfare structure for trainees and Fellows?

Action: Outline examples in future documentation of what taking on a duty of care would look like.

Action item: Dr Andrew continue liaising with Rob Fry, NZ and approach the College solicitor Michael Gorton about what issues may arise from each model.

8. Correspondence for the new WOA Chair – The ACECC handbook

The ACECC handbook is in final stages of approval and will be disseminated to the new Welfare SIG Chair once ready.

Action item: AMarsh to send Dr Andrew The ACECC handbook when it is ready.

9. The Mental Health of Doctors and Medical Students Roundtable Summary & Outcomes Statement. (check regarding document)

No business.

10. Future meetings

10.1 2014 ASA NSC, 4-7 October, Gold Coast

10.2 2015 ASM, May 2-5, Adelaide

Dr Andrew gave an update on the 90 minute welfare session “what do you do if you are the subject of a vexatious complaint?” – Three speakers. 1. Doctor’s Health Dr Roger Sexton from DHAS, Director of SA Doctor’s Health Board. 2. AHPRA representative, however they need to put a process in place to provide a speaker. Dr Peter Klineberg spoke as a representative at the Canberra meeting. Dr Rob Fry requested to present in this session for 10 minutes at least. Dr Andrew agreed to this.

Action item: Dr Greg Downey to contact Dr Peter Klineberg.

Action item: Dr Khursandi to contact her AHPRA person in Qld.

Action item: Dr Andrew to contact Dr Fry regarding his presentation.

10.3 2015 ASA NSC, September 12-15, Darwin

Dr Nou gave a brief update that this was being organised out of Adelaide. Brian Spain in Darwin is a convenor. It was noted that the Welfare SIG will want a session at this meeting.

10.4 2015 Combined SIG Meeting, September 27 – 29, Location TBC

Committee is hoping for the conference to be held at Noosa. Theme will be “Innovation, Leadership and Accountability”. Convening committee is Anaesthetists’ in Management. When organising it was outlined that it would be ideal for all committees to continue discussions with each other allowing for more continuity, less overlaps and less gaps.

Ideas for Future Meetings

Mock trial - situation where you are put on trial and you have a defence attorney and judge. It was done at Westmead Hospital organised by Dr Matt Duane and it was reportedly an amazing affair. Could be done at the next Combined Meeting under the banner of Accountability. It was also done in NZ at the end of conference and was fantastic. The

committee agreed it was worth doing one at a future meeting. Trial could run for half a day. Would be much better to be run at a major meeting so it reaches a bigger audience.

Debate on substance abuse - What do you do with the individual? What do you do with the drugs? The committee discussed the regulations surrounding storage of Propofol and other drugs.

Action item: Dr Greg Downey to commence designing the above sessions for inclusion in future events.

Action item: Dr Andrew to write requesting a plenary session at the 2016 ASA ASM in Melbourne or the 2016 ANZCA ASM in order to run the mock trial.

Trauma Conference

To be held at the ANZCA NZSA ASM Nov 4 – 7, 2015 in Wellington, NZ. They may be in touch in the coming year to request input from the welfare committee. Dr Mohua Jain co-convening with 5 others.

11. Any other business

The Role of the Welfare Officer

Dr Shrivastava noted that the Western Australian Medical Board had invited her to attend a meeting regarding assistance with an impaired practitioners program. Dr Shrivastava advised she was stepping down as chair of the committee and gave advice as to appropriate resources the Board could draw from.

Another welfare officer was asked and accepted without understanding that attending this meeting and providing assistance is outside of the committee's remit and as it is a therapeutic process it is not one which is part of the welfare officer's role at all.

ANZCA Green Sheets

There was a request from Education Officers to the welfare committee for a document outlining the welfare resources in each region. Once approved these will be uploaded on the welfare SIG website.

Action item: Dr Khursandi and AMarsh to continue working on these documents.

Welfare Dropbox

There is now a welfare dropbox which contains welfare resources. It was noted for those with access not to delete any documents as Dr Nou will perform the role of webmaster in deleting duplicates as required. The SIG Executive, SIG Members and welfare officers can be given access to the dropbox by emailing the request to Dr Suzi Nou.

Welfare SIG Website

Action item: Re-configure the website so the resources are either at the top of the page or a sentence that says "For welfare resources click here" at the top of the page.

Action Item Summary	Responsible
Amend previous minutes	AMarsh
Re-upload RD12 & 26 to ACECC website	AMarsh
Write a case study on the Newcastle Peer Review Group Working Parties, why they are working well and what other regions can do to ensure it is implemented well in their areas. Look to publish with PRG draft guidelines or in Welfare newsletter.	Drs Tay and Stevenson
In future include all welfare SIG members in mail out's of documents that have been approved rather than just sending the documents to the Executive Committee.	AMarsh
Dr Shrivastava to write to the Presidents and seek their support for funding for this project venture. Tracey and Jane to continue to be involved.	Drs Shrivastava, Tay and McDonald
Outline examples in future documentation of what taking on a duty of care would look like.	Dr Khursandi
Dr Andrew continue liaising with Rob Fry, NZ and approach the College solicitor Michael Gorton about what issues may arise from each welfare model.	Dr Andrew
AMarsh to send Dr Andrew The ACECC handbook when it is ready.	AMarsh
Dr Greg Downey to contact Dr Peter Klineberg regarding an AHPRA representative at the 2015 ANZCA ASM in Adelaide.	Dr Downey
Dr Khursandi to contact her AHPRA person in Qld similarly seeking an AHPRA representative for the 2015 ANZCA ASM.	Dr Khursandi
Dr Andrew to contact Dr Fry regarding his requested presentation at the 2015 ANZCA ASM.	Dr Andrew
Dr Greg Downey to commence designing the mock trial and/or substance abuse debate sessions for inclusion in future events.	Dr Downey
Dr Andrew to write to ANZCA and/or ASA requesting a plenary session at the 2016 ASA ASM in Melbourne or the 2016 ANZCA ASM in order to run the mock trial.	Dr Andrew
Continue work on Green Sheets	Dr Khursandi & AMarsh
Re-configure the website so the resources are either at the top of the page or a sentence that says "For welfare resources click here" at the top of the page.	AMarsh

12. Date of next meeting
2015 Combined SIG

There being no further business the meeting concluded at 9:30am AEST

Dr Prani Shrivastava
Chair, Welfare of Anaesthetists SIG