

Direct Observation of Procedural Skills (DOPS) Paper Form

Procedure Details	Procedure								
Details									
Degree of difficulty	<input type="checkbox"/> Low <input type="checkbox"/> Moderate <input type="checkbox"/> High			Conducted:			<input type="checkbox"/> On a patient <input type="checkbox"/> During simulation exercise		
Reasons for difficulty <i>Describe reason for any added degree of difficulty i.e. obesity</i>				Ultrasound used?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
Time pressure	<input type="checkbox"/> Elective <input type="checkbox"/> Critical			Number of times procedure has been previously completed by trainee					
Focus for learning <i>The trainee considers what they would like to learn from this experience</i>									
Trainee Self-Assessment	<i>I need the assessor in the theatre suite</i>			<i>I need the assessor in the hospital</i>			<i>I could manage this procedure independently and do not require direct supervision</i>		
	1	2	3	4	5	6	7	8	9
Assessor Feedback									
Please note: The aim of this assessment is to provide meaningful feedback to a trainee so they can make specific plans to improve and progressively develop toward a consultant level of practice.									
Overall Performance for this Procedure Based on this observation of their performance, in hindsight, what level of supervision did the trainee require for THIS procedure? (see below)	<i>Trainee needs assessor in the theatre suite</i>			<i>Trainee needs assessor in the hospital</i>			<i>Trainee could manage this procedure independently and does not require direct supervision</i>		
	1	2	3	4	5	6	7	8	9
<ol style="list-style-type: none"> 1. Not comfortable leaving trainee unsupervised for any period of time. 2. Comfortable to leave trainee briefly i.e. take a brief call 3. As in 2, but comfortable staying away for a bit longer 4. Happy to leave the area, but remain immediately available in the hospital. Feels the need to check in on the trainee at regular intervals. 5. Happy to leave the area but remain immediately available in the hospital e.g. not take on another case themselves 6. As in 5 but happy to take on another case themselves 7. Could potentially be off-site but would want to talk with the trainee before the trainee started the procedure. 8. Supervisor Off-site. Confident that trainee can do the procedure but want to be notified that they are doing it. 9. Trainee could complete the procedure as a consultant. Appropriate if they don't contact supervisor. 									

Observation	
Knowledge	<i>Demonstrates relevant basic science / clinical knowledge and understanding of the procedure including indications, contraindications, anatomy, technique, side effects and complications</i>
Consent	<i>Explains procedure to the patient and obtains valid and adequate informed consent</i>
Preparation	<i>Prepares appropriately for the procedure. Ensures assisting staff are present; check equipment and prepares drugs, ensures clinically indicated monitoring; arranges workspace ergonomically</i>
Vigilance	<i>Demonstrates situational awareness through constant clinical and electronic monitoring. Maintains focus on the patient and avoids distraction</i>
Infection control	<i>Demonstrates aseptic/clean technique and standard (universal) precautions</i>
Technical ability	<i>Demonstrates manual dexterity and confidence; demonstrates correct procedural sequence with minimal hesitation and unnecessary actions</i>
Patient interaction	<i>Provides reassurance and checks for discomfort, concerns and complications</i>
Insight	<i>Knows when to seek assistance, abandon procedure or arrange alternative care to prevent harm to patient</i>

Documentation/post-procedure management	<i>Documents the episode including problems and complications; arranges and documents plans for post procedural care</i>
Team interaction	<i>Provides clear and concise instructions to assisting staff and conveys relevant information concerning the patient and plans to team members</i>
Please note the focus of discussion during this assessment	
Overall Feedback	
Examples of what was done well <i>Example: Detailed anatomical knowledge; Thorough explanation of potential complications in language understood by patient; Well prepared prior to start – drugs and equipment</i>	
Areas that need improvement and action <i>Example: Managing sterility in crowded situations; Giving clear instructions to assistant in timely manner; To successfully complete procedure, suggest.... e.g. placing ultrasound machine on other side to maintain line of sight</i>	

Trainee reflection and comments

Trainee reflection and comments	
Trainee action plan <i>Example: Over the next week, I will familiarise myself with the ultrasound and practice in line needle insertions.</i>	Based on my reflection and the feedback I have received, I intend to:

Date of assessment			
Trainee name		Trainee email	
Assessor name		Assessor email	
Assessment toward completion of SSU?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, SSU name	
Competency			