



**Discussion: (Attach extra sheets if required)**

**\* A copy of the record of the discussion and agreed action plan must be forwarded to the education officer (for the region), and general manager, Training and Assessments at the commencement of the trainees experiencing difficulty process (TDP). Once the process is complete this should be reported to the education officer and the general manager, Training and Assessments.**

**\* The rotational supervisor should also be advised that a trainee experiencing difficulty process is underway.**

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