



## **ANZCA and FPM CPD Program**

### **Multi-source feedback (procedures in pain medicine) - form**

#### **A voluntary, quality improvement activity**

Thanks for agreeing to be a part of this process. The specialist pain medicine physician who has given you this form is participating in this voluntary activity as part of the Australian and New Zealand College of Anaesthetists (ANZCA) and Faculty of Pain Medicine (FPM) Continuing Professional Development (CPD) Program.

The purpose of the multi-source feedback is to guide improvement of specialists by asking colleagues and co-workers to identify their strengths and attributes that can be developed further and/or addressed if necessary.

Feedback responses have been requested from others, including operating theatre staff, other specialists, allied health and referrers. Administrative staff and trainees (where relevant) may also be approached.

#### **Please provide honest feedback**

Please provide honest feedback on the form, by indicating whether you observe the specialist never, sometimes, usually or consistently demonstrating the attributes listed on the left-hand side of the form. If you have not observed any particular item, please mark the “not observed” box for that item.

#### **Your feedback is confidential**

**Please forward the completed form to the facilitator listed below.**

The facilitator will collate the results from individual forms on to a summary sheet and provide de-identified summarised feedback to the specialist pain medicine physician. The specialist does not view individual forms. The facilitator will destroy them after responses are included in the summary sheet.

**Facilitator’s name:** \_\_\_\_\_

**Where to send the form (email/postal address):** \_\_\_\_\_

**Specialist pain medicine physician’s name:** \_\_\_\_\_

**Your role** \_\_\_\_\_

(e.g. operating theatre staff member, allied health, referrer)

Please indicate the relevant box in each line and provide comments after each section					
<b>Patient management</b>	<b>Not observed</b>	<b>Never</b>	<b>Sometimes</b>	<b>Usually</b>	<b>Consistently</b>
Provides effective clinical assessment and plans					
Demonstrates proficient technical/procedural skills					
Demonstrates good clinical knowledge and application of procedural standards					

Provides clear post-procedural care advice/instructions and ongoing management plans					
Works in a calm and considered manner, even in stressful situations					
<b>Comments:</b>					
<b>Communication and teamwork</b>	<b>Not observed</b>	<b>Never</b>	<b>Sometimes</b>	<b>Usually</b>	<b>Consistently</b>
Communicates effectively with patients and their family/whanau/carers, including risks and benefits of procedures					
Communicates effectively with colleagues and other health professionals					
Clearly documents assessment and management plans					
Provides relevant and clear information to referring doctors and handover for inpatients					
Recognises and respects the contribution of other team members					
Participates in team aspects of care					
Leads the team when circumstances require					
<b>Comments:</b>					
<b>Advocacy and professional attributes</b>	<b>Not observed</b>	<b>Never</b>	<b>Sometimes</b>	<b>Usually</b>	<b>Consistently</b>
Shows respect for patient privacy and dignity					
Advocates for management options in the best interests of the patient					
Recognises and manages the limits of their own experience and expertise					
Recognises and manages conflict					
Acts in an ethical manner					
Shows cultural awareness and sensitivity					
Is punctual and reliable					
Is contactable and responds appropriately when needed					
<b>Comments:</b>					

Teaching and learning	Not observed	Never	Sometimes	Usually	Consistently
Actively increases personal knowledge and skills					
Contributes to and facilitates the learning of other team members on appropriate pain management relevant to procedural preparation and care					
Is available for advice and help when needed					
<b>Comments:</b>					
<b>General comments</b>					
<b>It would be helpful if they continued to do the following:</b>					
<b>It would be helpful if they considered the following improvements:</b>					