

Recognition of prior learning

This form should be completed by ANZCA trainees who wish to apply for recognition of prior learning (RPL). If you are not a registered trainee, you can use this form to apply for a preliminary RPL assessment. Please note the expected turnaround time is eight weeks from receipt of application.

Personal details

College ID	
First name	
Surname	
Email	
Mobile	

If you are applying as a dual trainee under the ANZCA CICM Dual Training Recognition Process, please also include your CICM details.

CICM details

Member ID	
CICM Email	
CICM training start date	

Section A: Recognition of clinical anaesthesia training time (CAT)

Please select only one of the following to specify which category you wish to apply for:

- ☐ In a program pre-approved for RPL (regulation 37.7.1.3. and Handbook 1.6.3)
- ☐ In a program not pre-approved for RPL (regulation 37.7.1.4)
- ☐ In ANZCA-accredited departments prior to registration as an ANZCA trainee (minimum 52 weeks) (regulation 37.7.1.5.1)
- ☐ In completion of RGA training requirements (regulation 37.7.1.5.2)

Please list the most relevant terms for each training period and provide a supporting letter on original hospital letterhead/letter of RGA completion of training.

	Start date	End date	Weeks RPL requested	Hospital/facility (must be ANZCA or CICM accredited site)	Leave taken (in weeks)	FTE (0.5 – 1)
IT (up to 26 weeks)	<i>E.g.</i> 2/2/24	2/8/24	26	<i>Hospital A</i>	2 weeks	1.0
BT (up to 78 weeks)						

Primary Exam

Are you applying for an exemption from the primary exam? ☐ Yes ☐ No

If yes, please provide a certified copy of the fellowship of the Royal College of Anaesthetists (FRCA) or fellowship of the College of Anaesthesiologists of Ireland (FCAI) certificate.

For DTRP trainees

Are you applying to sit the anaesthesia gap assessment based on having passed the CICM First Part Exam?

☐ Yes ☐ No

If yes, please provide evidence of passing CICM First Part Examination.

Logbook

Are you submitting [a logbook in the provided template](#) for credits towards volume of practice and workplace-based assessments? (Note regulation 37.7.4.)

☐ Yes ☐ No

Number of weeks covered by logbook:

☐ 0-52 ☐ 53-104

Courses

If you wish to apply for RPL for any of the following courses, please provide the course certificate:

- ☐ Advanced life support (ALS)
- ☐ Advanced paediatric life support (APLS)
- ☐ Can't intubate, can't oxygenate (CICO)
- ☐ Effective management of anaesthetic crises (EMAC)
- ☐ Early management of severe trauma (EMST)
- ☐ Neonatal resuscitation

Section B: Recognition of other clinical time (OCT)

Which anaesthesia-related specialty are you applying for (regulation 37.7.2)? _____

Please list the most relevant terms for each core unit period you want recognition for.

	Start date	End date	Weeks RPL requested	Hospital/facility	Leave taken (in weeks)	FTE (0.5 –1)
IT (up to one-week intensive care only)						
BT (up to 19 weeks OCT)						
AT (up to 38 weeks OCT)						
PFT (up to 42 weeks OCT)						

ICM specialised study unit (SSU)

Are you applying for an exemption from the ICM specialised study unit? ☐ Yes ☐ No

Please provide a supporting letter from a clinical supervisor that confirms performance meets the standard expected of a vocational trainee in Intensive Care Medicine.

Logbook

Are you submitting [a logbook in the provided template](#) for credits towards volume of practice and workplace-based assessments? (Note regulation 37.7.4)

☐ Yes ☐ No

Number of weeks covered by logbook:

☐ 0-52

☐ 53-104

Declaration of trainee

I have discussed this application with my supervisor of training and I solemnly declare that the statements made in this application are true and accurate, and comply with ANZCA's [academic integrity policy](#). I understand that RPL credits may reduce the time available to complete other training requirements during a core unit.

Signature _____ Date _____

Supervisor of training endorsement

I have discussed this application with the trainee and I support the request.

Name of supervisor [print] _____

Signature _____ Date _____

Payment details

Each application will incur a non-refundable recognition of prior learning assessment (RPL) fee depending on the RPL credits you apply for. If you are not a registered ANZCA trainee, a preliminary assessment will be completed and only the application fee will be charged.

Please tick to indicate which fee(s) you intend to pay (refer to [training fees on the website](#)):

- ☐ Preliminary assessment fee
- ☐ RPL assessment – clinical time
- ☐ RPL assessment – VOP/WBA logbook (0-52 weeks)
- ☐ RPL assessment – VOP/WBA logbook (53-104 weeks)
- ☐ RPL assessment – courses
- ☐ RPL assessment – Primary Examination
- ☐ RPL assessment – ICM SSU

Please send your completed form to the college:

ANZCA Training

Email: assessor-requests@anzca.edu.au

For further information, please email or contact us at +61 3 9510 6299.

Supporting documentation

More information on the supporting documents can be found below:

DPA assessor request form – application notes

Time

A supporting letter on original hospital letterhead that confirms the following for each term you have applied and that you wish to have assessed for RPL:

- Date of appointment.
- Type of experience.
- Amount of leave taken.
- Accreditation of training by relevant training body.

For terms with part-time training, documentation that shows your duties comprised a minimum of 50 per cent of the commitment of a full-time trainee in the same department:

- You participated in both in-hours and out-of-hours duties on an FTE-proportional basis.
- You participated in the local/regional teaching on at least an FTE-proportional basis.

IAAC

If you have completed the Initial Assessment of Competence, please provide a copy of the certificate.

Examination

For an exemption from the primary exam, you will need to attach a certified copy of the FRCA or FCAI Certificate.

Volume of practice and workplace-based assessments

Please provide an extract of your electronic logbook in the provided template.

Please enter the number of cases you wish to be credited as RPL and label the case with the relevant code. Please note, only cases labelled with requirement codes will be assessed. If appropriate, you may label one case with multiple codes.

Specialty experience

This should be a college certificate/letter stating training completed to date.

Scholar role activities

Exemption from scholar role activities is granted at the discretion of the Scholar Role Sub-committee. Recognition of prior learning or exemption is available for three of the core scholar role activities. All trainees must complete the critical appraisal of a paper and the audit activity during training. There is no exemption from scholar role meeting requirements.

Detailed requirements for the following scholar role RPL and exemptions can be found in the Anaesthesia Training Handbook 2.13.4:

- Teach a skill.
- Facilitate a group discussion/running a tutorial.
- Critical appraisal of a topic.

Please contact Training@anzca.edu.au to submit an application for RPL to the sub-committee.