



Application for reconsideration or review

Please ensure that you read ANZCA Regulation 30, Reconsideration and Review Processes prior to submitting your request for a reconsideration or review of a decision. Regulation 30 may be found on the ANZCA website (<http://www.anzca.edu.au/resources/regulations/regulation-30.html>).

Please select the appropriate box below

- I wish to apply for **reconsideration** of a decision in relation to my **SIMG assessment process**. I have **not previously had this decision reconsidered**. A reconsideration of a decision is undertaken by the same Committee or person who made the original decision.
- I have **previously had a decision reconsidered** and now wish to apply for **review** of said decision. I have **not previously requested that this decision be reviewed**. A review of a reconsidered decision is undertaken by the nominees of the Committee which oversees the Committee or person making the original decision.

Personal details

Name	_____
College ID	_____
Decision to be reviewed/ reconsidered	_____
Date of original decision	_____
Date of reconsideration decision (if applicable)	_____
Additional documents you have provided to support your application	_____
Signature	_____
Date	_____

The key steps in making this application are as follows:

1. The SIMG completes the application form.
2. The SIMG drafts the application letter to the CEO and copies or prints any evidence to support their application. The request for reconsideration or review must take the form of a letter to the CEO outlining the reasons for your request and include the application form and any additional information that will be relevant to the decision.
3. The SIMG submits the letter of application, application form and relevant supporting documentation to the CEO care of ANZCA's SIMG Accreditation team. You may submit your

application by email (ceo@anzca.edu.au & SIMG@anzca.edu.au), by fax +64 3 9510 6786 or by post (CEO CI- SIMG Accreditation, ANZCA House, 630 St Kilda Road, Melbourne, VIC, 3004) ;

4. The SIMG Accreditation team collates and forwards applications to the review body. Once a decision has been made the SIMG Accreditation team advises the SIMG of the decision and processes any approved changes.