



## **ANZCA and FPM CPD Program**

### **Case discussions/conferencing guideline**

Group activity

Category 1  
Practice evaluation  
Reviewing  
performance

#### **Purpose**

This guideline assists CPD participants complete the case discussions/conferencing activity.

#### **Activity description**

Case discussions/conferencing involve face-to-face or virtual meetings of three or more participants with the objective of reviewing interesting patient cases to determine best management options. This activity can be multidisciplinary (i.e. involving medical, surgical, allied health or other colleagues), especially where broader aspects of care are discussed. It intended that this will be a beneficial learning experience for all participants, so a constructive supportive approach is expected.

#### **Related documents**

Nil

#### **How to complete this activity**

##### Steps

<b>Preparation</b>	Each participant selects a case involving an interesting condition or complexity. Each participant must contribute a case and actively participate in the discussion.
<b>At the meeting</b>	It is important that cases are discussed in a de-identified manner (noting this activity does not have qualified privilege in Australia or New Zealand). Members should also consider local jurisdictional requirements in relation to sharing patient information and protecting confidentiality. The Case discussion/conferencing group does not have clinical or operational oversight of the work of its members and is thus not responsible for the conduct of individual members in acting on patient care issues discussed.
	The anaesthetist/specialist pain medicine physician/other specialist involved in the care of the patient clarifies the patient's condition and what treatment and care was/might be required
	Participants discuss the patient's condition and relevant recent advances in evidence-based management (e.g. recent literature)
	Participants review and evaluate the management (or proposed management) given to the patient and the outcome, after
	Participants discuss possible changes in treatment and management to improve the immediate care of the reviewed patient, or to apply to a future patient with a similar condition.
<b>Following the meeting</b>	Participants should maintain the confidentiality of material discussed, including identifying information of opinions shared.

## Regular case discussions/conferencing

Consider enlisting a minimum of two colleagues and develop a case discussion/conferencing group that meets regularly, for example every three months. During the intervals between meetings, participants should note any interesting cases they could use as their contribution to the case discussion/conferencing group.

## **ANZCA and FPM CPD portfolio recording**

Participants record this activity under

Category 1 Practice evaluation – reviewing performance: *Case discussions/ conferencing*, with a log of discussion time and colleagues present uploaded as evidence.

## **Change control register**

Version	Author/s	Reviewed by	Approved by	Approval date	Sections modified
1	Advancing CPD 2013 Working Group	CPD team	CPD Committee	2013	Created
2		CPD team DPA Education		2023	<ul style="list-style-type: none"> <li>Updated branding and formatting</li> <li>Incorporated change control register</li> </ul>