



**ANZCA**  
FPM

Diving and Hyperbaric Medicine  
ePortfolio user guide for  
supervisors of training

## Contents

1. Introduction .....	3
2. Accessing the system and the login process.....	3
2.1 First time access.....	3
2.2 Returning users.....	3
2.3 Forgot your password? .....	3
2.4 Would you like to share data on this device?.....	4
3. The dashboard and navigation bar .....	4
3.1 View your Profile.....	5
3.2 View your trainees .....	5
3.3 View your Notifications.....	6
3.4 View your To do list.....	6
3.5 Navigation bar.....	7
4. Tracking your trainee’s progress.....	8
4.1 From selecting ‘Goals’ in trainee’s navigation bar .....	8
4.2 From the trainee’s summary page.....	9
5. Understanding the timeline .....	11
5.1 Timeline.....	11
5.2 Status of events in timeline .....	11
5.3 Viewing activity/assessment from the timeline .....	11
5.4. Completing an activity or assessment .....	12
5.4.1 Training request form .....	14
5.4.2 Workplace-based assessments.....	14
5.4.3 Multi-source feedback survey.....	15
5.4.4 Clinical placement reviews.....	16
5.4.5 DHM: Record a course .....	17
6. Documents.....	17
7. User management.....	17
8. Recording and monitoring training time.....	17
9. FAQs .....	18
10. Reports.....	18
11. Offline mode .....	18
12. Troubleshooting and feedback .....	19
13. Migrated activities .....	19

## 1. Introduction

This document is designed to assist diving and hyperbaric medicine (DHM) supervisors of training (SOTs) and clinical supervisors use the DHM training ePortfolio.

The ePortfolio allows trainees to record all their training experiences, monitor their progression through the program and identify learning goals to inform their training. A separate guide has been developed for trainees.

As a supervisor you will have access to the training records of trainees who you are supervising.

The ePortfolio is web-based and mobile responsive.

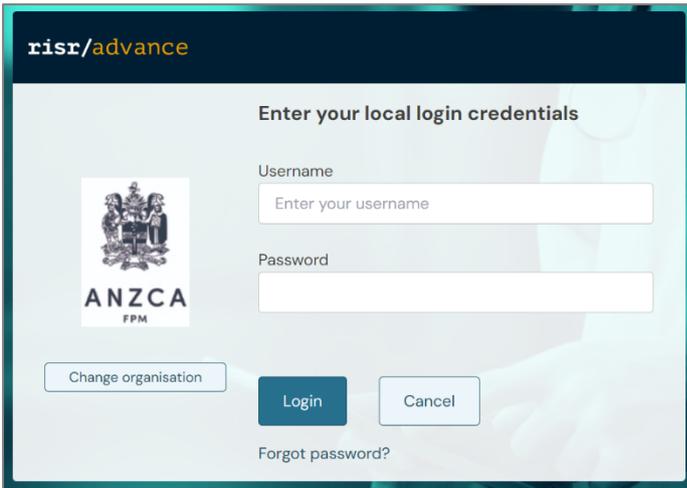
This document should be read in conjunction with the [following documents](#):

- Regulation 36.
- The DHM Training Handbook.
- The DHM curriculum.

## 2. Accessing the system and the login process

### 2.1 First time access

You will receive an email from 'no-reply@anzca.edu.au' with a link to the system, your user ID, and a temporary password to gain access to the system.



Please select ANZCA from the drop-down list, enter the credentials included in the email and click 'Login'.

Please change your password the first time you successfully login. Once you have set a password and have logged in, we encourage you to bookmark the website.

### 2.2 Returning users

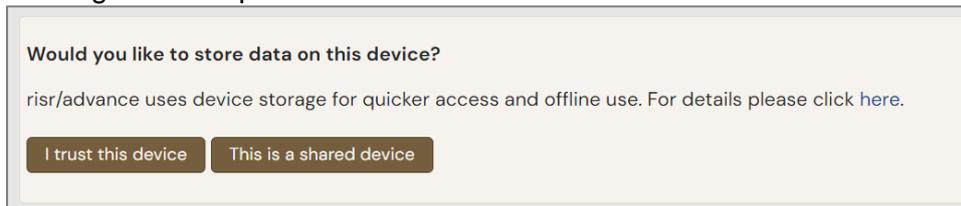
The ePortfolio can be accessed via DHM page on the ANZCA website or from the quick links drop down menu on the ANZCA homepage.

### 2.3 Forgot your password?

If you forget your password, click the 'Forgot password?' link on the login screen and follow the instructions to reset your password.

## 2.4 Would you like to share data on this device?

Each time you log into your dashboard (on the same device), you will see the following message at the top of the screen:



If it is a device you use regularly and is not shared or public, click 'I trust this device'.

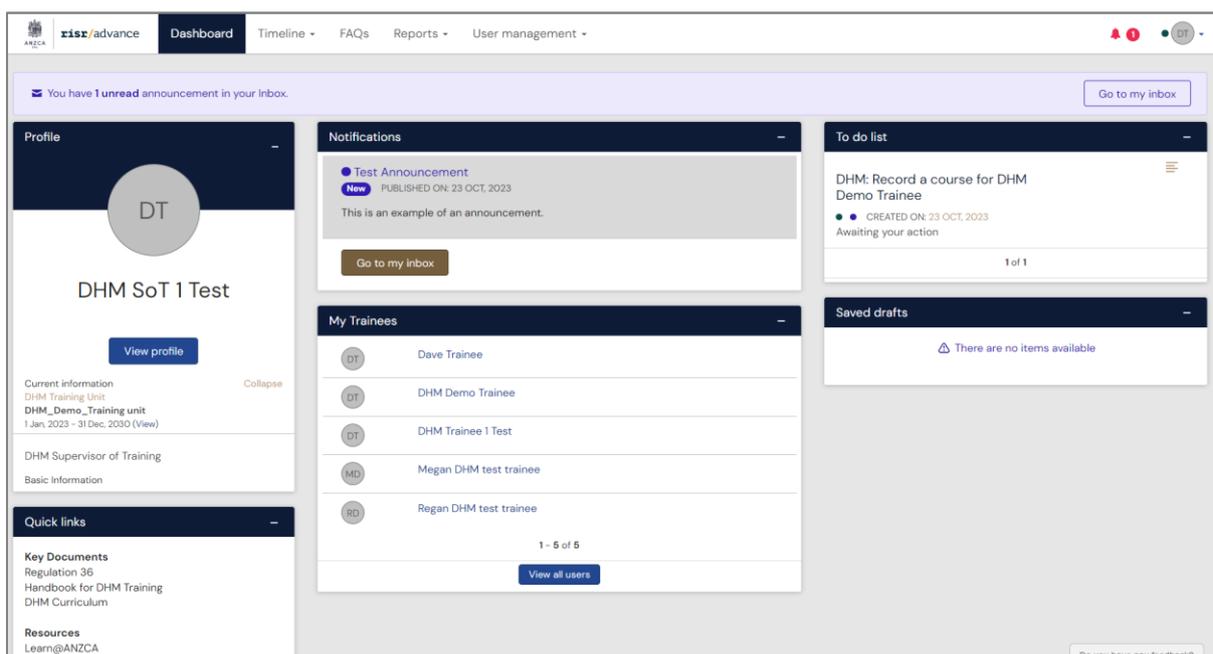
## 3. The dashboard and navigation bar

Your dashboard displays when you open the ePortfolio and lists your linked trainees, tasks to action and any notifications.

If you are also an accredited supervisor in the Procedures Endorsement Program (PEP) or Pain Medicine program (FPM) there is a drop-down option on the top left of your screen to switch between your ePortfolio views.

There are several activities that you can carry out from your dashboard. On this page you can:

- View your profile.
- View your 'To do list'. This is a list of items waiting for you to action.
- View saved drafts.
- View your trainees (my connections).
- View notifications.
- View quick links.



### 3.1 View your Profile

You can view details of your profile by clicking on 'View Profile' under your name on the left-hand side of the dashboard.

You can then see:

- An audit log of changes made to your profile.
- Your email address.
- Your SOT appointment dates.

If you want to make a change to anything shown on your profile, please contact us at [dhm@anzca.edu.au](mailto:dhm@anzca.edu.au).

### 3.2 View your trainees

You can view a trainee's details by clicking on their name.

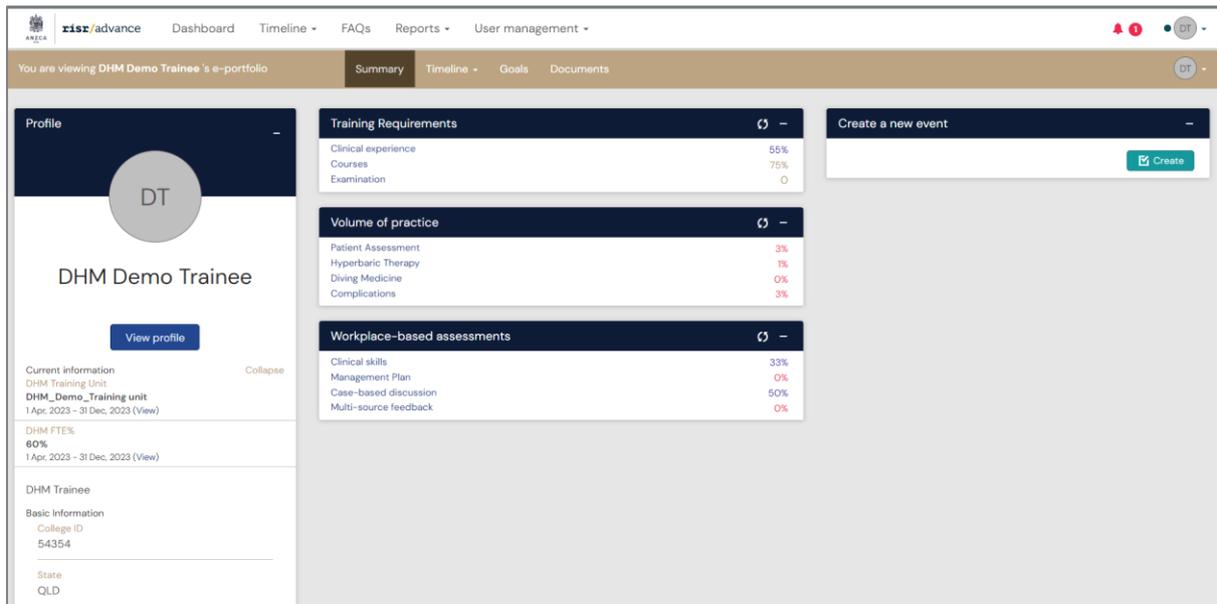


These are all the trainees currently placed in your training.

To view a trainee, click on the trainee's name. You will be directed to the trainee's summary page. From there you can view the trainee's:

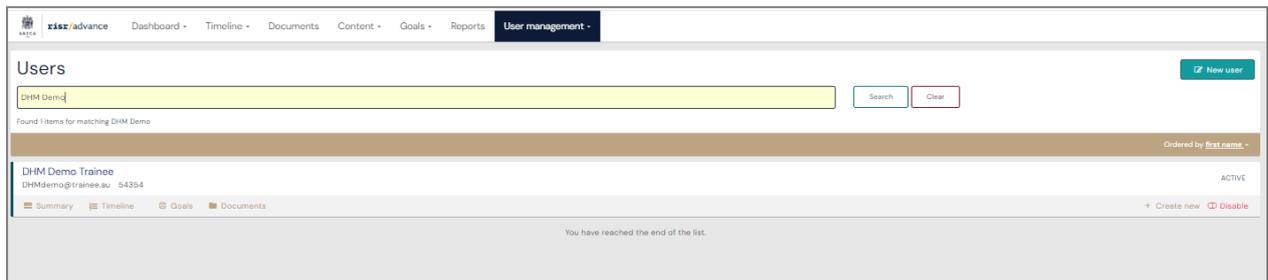
- Profile.
- Timeline.
- View progress towards their training requirements and goals.
- Documents.
- Create a new event or assessments for that trainee.

From there you can also see the trainee's navigation bar.



You can also access your trainee under 'User management' in the top navigation bar.

Select 'Users' to see a list of your trainees. If you have a number of trainees at your training site, you can use the search box to find a specific person and then access their portfolio by clicking on their name or 'Summary'.



For more information on the trainee ePortfolio portal, please refer to the trainee user guide on our website.

### 3.3 View your Notifications

Notifications will appear in a purple bar at the top of your dashboard and in the notifications area of the dashboard.

Notifications are used to remind trainees and supervisors of upcoming dates and activities.

To see the full details, click on the text inside the box or click on the 'Go to my inbox' button on the right of the blue banner.



### 3.4 View your To do list

Trainees need to initiate all the activities and assessments in the ePortfolio. The clinical placement reviews need to be completed by the nominated supervisor. This can be done at

the same time and on the same device as the trainee or when the trainee submits the assessment, and it will display on your to do list.

If you fill in your section of the assessment on the same device as the trainee, the activity will be displayed on your to do list for you to confirm.

The to do list can be accessed from the dashboard or via the bell icon on the top banner. Once the activity or activity/assessment is completed it will accrue towards the trainee's training program requirements.



### 3.5 Navigation bar

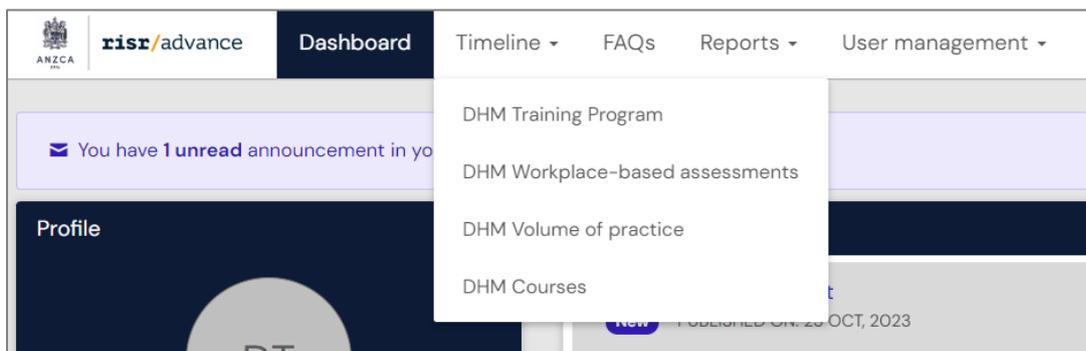
From the top navigation bar, you can navigate to the:

- **Dashboard:** your homepage in the ePortfolio.
- **Timeline:** the list of activities and assessments you have completed or are awaiting your action.
- **FAQs:** Frequently asked questions.
- **Reports:** a suite of reports are available for you here. Many of the reports are exportable as a CSV file.
- **User management:** Lists your current trainees.

If you have any announcements, you will see a purple bar at the top of your dashboard. You can also see the message in your inbox on the dashboard.

You can click on the description in the inbox to see the full details or click on the button on the right of the red banner.

There is also a bell icon (🔔) at the top right-hand side of your screen. By clicking on the bell icon, you will be able to view your 'To do list' and saved drafts. If this is black, you have no outstanding tasks. If this is orange, you have tasks to complete. The number to the right of the items tells you how many items there are on your to do list.



#### 4. Tracking your trainee's progress

The goals help you track the trainee's progress through the training program. Trainees must complete all the goals before they are eligible for award of the diploma.

You can view the trainee's goals either from the trainee summary page or from selecting 'Goals' in the trainee's navigation bar.

##### 4.1 From selecting 'Goals' in trainee's navigation bar

You can review progress against the goals for your trainees by clicking through to their ePortfolio via the list of your trainees on your dashboard. Then select the 'Goals' option from the gold navigation bar.

The screenshot displays a web interface titled "DHM Demo Trainee's Goals". At the top, there is a search bar with the placeholder text "Start typing to search" and a "Search" button. Below the search bar, it indicates "Found 26 Items". The main content area is organized into three sections, each with a "DUE DATE: 1 APR, 2028" label. The first section, "DHM: Training requirements", includes "Clinical experience" (11% progress), "Courses" (0% progress), and "Examination" (0% progress). The second section, "DHM: Volume of practice", includes "Patient Assessment" (0% progress), "Hyperbaric Therapy" (0% progress), "Diving Medicine" (0% progress), and "Complications" (0% progress). The third section, "DHM: Workplace-based assessments", includes "Clinical skills" (0% progress), "Management Plan" (0% progress), "Case-based discussion" (0% progress), and "Multi-source feedback" (100% progress). Each goal item is accompanied by a progress bar and a percentage value.

Category	Sub-category	Progress
DHM: Training requirements	Clinical experience	11%
	Courses	0%
	Examination	0%
DHM: Volume of practice	Patient Assessment	0%
	Hyperbaric Therapy	0%
	Diving Medicine	0%
	Complications	0%
DHM: Workplace-based assessments	Clinical skills	0%
	Management Plan	0%
	Case-based discussion	0%
	Multi-source feedback	100%

Goals have been separated into the following three categories:

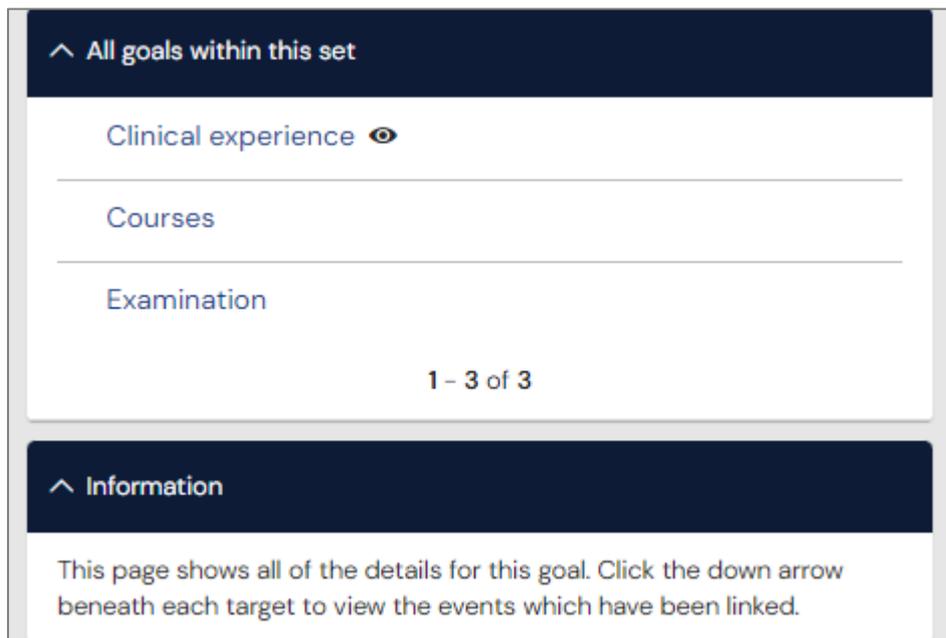
- DHM: Training requirements
  - Clinical experience
  - Courses
  - Examination
- DHM: Volume of practice
  - Patient assessment
  - Hyperbaric therapy
  - Diving medicine
  - Complications
- DHM: Workplace-based assessments
  - Clinical skills
  - Management plan
  - Case-based discussion
  - Multi-source feedback

You can click on any of the goals to display the requirements to achieve that goal. This will show you a summary of the goal.

The percentages are generated in the ePortfolio, based on completed assessments and activities.

From each goal widget, you can click on any of the goals to expand on the requirements to meet that goal. This will show you a summary of the goal.

From this page, you may want to have a look at another goal within that goal-set. You can use the right-hand menu to select another goal. The goal you are currently viewing will have '👁️' next to it.



The status bar will show your progress towards the target. Each colour means:

- Red – 0-32%.
- Amber – 33-65%.
- Blue – 66-99%.
- Green – 100%.

You can see more information about a goal by clicking on the name.

#### 4.2 From the trainee's summary page

On the summary page, you will see three widgets with the trainee's training program requirements.

This 'Training Requirements' widget displays a summary of the status of the trainee's overall training requirements.



The Volume of practice section of the dashboard can be used to view the requirements and progress towards each VOP.

Volume of practice	
Patient Assessment	0%
Hyperbaric Therapy	0%
Diving Medicine	0%
Complications	0%

The percentages are generated in the ePortfolio, based on completed assessments and activities that have been linked to the VOP

The workplace-based assessments section of the dashboard can be used to view the requirements and progress towards WBA

Workplace-based assessments	
Clinical skills	0%
Management Plan	0%
Case-based discussion	0%
Multi-source feedback	100%

From each goal widget, you can click on any of the goals to expand on the requirements to meet that goal. This will show you a summary of the goal.

**Clinical experience**

Created as part of DHM Training requirements  
Due date: 18 May, 2027

---

**Event targets**

The following targets have been set for this goal. Please link events that you think best satisfy the aim of this goal.

---

Clinical experience  
30 of 44 How are events linked?

[Show more](#)

From this page, you may want to have a look at another goal within that goal-set. You can use the right-hand menu to select another goal. The goal you are currently viewing will have

 next to it.

^ All goals within this set

---

Clinical experience 

---

Courses

---

Examination

1 - 3 of 3

## 5. Understanding the timeline

### 5.1 Timeline

Your 'Timeline' lists all the assessments you have completed within the ePortfolio. If you are viewing the timeline of one of your trainees, then it will display the recorded activities and assessments for that trainee. Activities in the timeline have been grouped into the following categories:

- DHM Training Program
- DHM Workplace-based assessments
- DHM Volume of Practice
- DHM Courses
- Procedures Endorsement Program (applicable to those also completing this program).

From the timeline, you can:

- View the status of an activity/assessment.
- Open the activity/assessment to review the content.
- Complete an activity/assessment.

### 5.2 Status of events in timeline

In the timelines, the line on the left side of the event indicates the status of the event:

- A green line indicates the assessment has been completed.
- A red line indicates the assessment is either in draft or in progress

The radio buttons on the right show the status of the activity/assessment. The number of buttons indicate the steps required for completion and the colours of the buttons mean:

- Green – completed.
- Red – waiting to be completed.
- White – to be completed in the future.
- Grey – not required.

Hover your mouse over a radio button for more information. If the activity/assessment is not completed the status is also written beneath the radio buttons.

Please note, this shows a record of your actions towards an event. If a trainee filled a section of the event after you to complete the event, the event will not show as completed within your timeline. You can view your trainee's timeline to see if it has been completed.

### 5.3 Viewing activity/assessment from the timeline

You can view any activity/assessment in your timeline by clicking on its title. Alternatively, you can select 'preview' in the bottom right of the event.

You can then complete the event by clicking on 'Fill in' or reject it by clicking on 'Reject'.

**DHM Training Program** Bulk tagging

Start typing to search

Found 10 items Ordered by **date created** ▾

Events created in May 2023

- CREATED ON: 26 MAY, 2023**  
 Section of DHM: Clinical placement plan for DHM Demo Trainee
- CREATED ON: 10 MAY, 2023**  
 Section of DHM: Feedback Clinical placement review for DHM Demo Trainee
- CREATED ON: 10 MAY, 2023**  
 Section of DHM: Clinical placement plan for DHM Demo Trainee
- CREATED ON: 2 MAY, 2023**  
 Section of DHM: Trainee re-entry to practice for DHM Demo Trainee



**DHM: WBA – Case-based discussion for DHM Demo Trainee**

**DRAFT PRIVATE** AWAITING YOUR ACTION VERSION 2

Date occurred on 16 Jun, 2023 End date 16 Jun, 2023

FILLED IN ON 16 JUN, 2023

DHM Training Unit: DHM\_Demo\_Training unit  
DHM FTE%: 60%

The case-based discussion (CbD) is based on a case the trainee has managed reasonably independently. Presentation of the case is based on the patient record (including the case notes, referral documentation and written correspondence). The intention is to assess the trainee's skills of reasoning through discussion of the rationale underpinning their decision-making, and their interpretation and application of evidence in an authentic clinical situation. It is also an opportunity for the trainee to reflect on the care provided to the patient and how they may act differently in a similar future circumstance.

You should provide your assessor with copies of the patient records of at least three cases you have managed reasonably independently in the last 7 days. Each of these cases must demonstrate longitudinal care of the patient (ideally 2 or more months). Occasionally your supervisor may request a particular case to be discussed and assessed. In this case, you only need to provide a copy of that record. Cases must be de-identified for privacy reasons (especially if your assessor works at a different site). Your assessor will choose the most appropriate case for discussion. The assessment is expected to take 30-40 minutes and should be conducted in an appropriate private environment.

**Case**

Note: In the section above, please specify the 'date occurred on' and 'end date' as the date of WBA.



#### 5.4. Completing an activity or assessment

There are multiple ways to complete an event in the ePortfolio. For each option, complete the remaining fields in the event form and click 'Submit'. All sections marked \* must be completed. If the status of the event is completed, the event will automatically link towards the relevant goal. The event will disappear from your 'To do list'.

*Using the 'To do list' on the dashboard*

**To do list**

DHM: WBA – Case-based discussion for DHM Demo Trainee

**CREATED ON: 16 JUN, 2023**  
Awaiting your action

1 of 1

You can open the activity by clicking on the name of the event in the 'To do list'. Click on 'Fill in' located in the top right corner, complete the remaining fields and click 'Submit'.

### From the timeline

You can open the activity by clicking on the name of the event in the timeline. Click on 'Fill in' located in the top right corner, complete the remaining fields and click 'Submit'.



DHM: WBA – Case-based discussion

● ● ● DRAFT PRIVATE Awaiting your action

VERSION 2 Show audit log

Date occurred on 22 Jun, 2023 End date 22 Jun, 2023

DT Section filled in by DHM Demo Trainee FILLED IN ON 22 JUN, 2023

Show more ▾

DT Section filled in by DHM Clinical Supervisor 1 Test FILLED IN ON 13 JUL, 2023

Role: DHM Clinical Supervisor

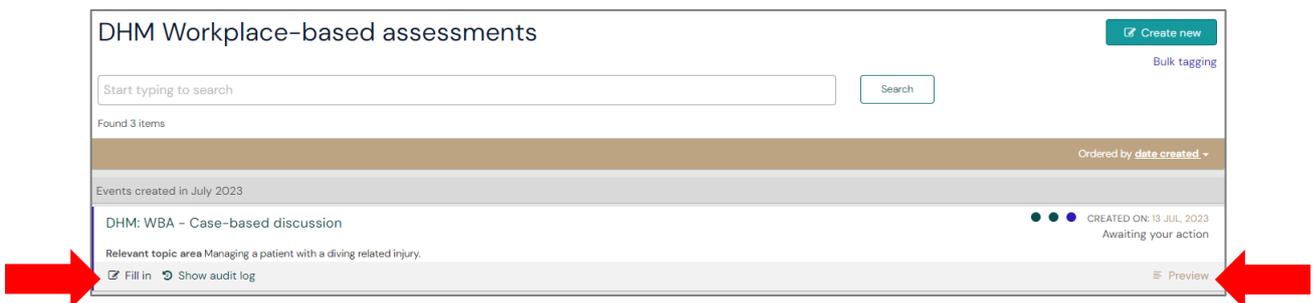
**Assessment**

Consider the descriptor that best describes the trainee for each item, circling the descriptor and making notes on the assessment form during and/or immediately after the case discussion. Not all criteria may be applicable to be assessed during each CbD. In this situation the assessor should mark "not applicable" for that item.

**Case presentation:** Describes the relevant aspects of the case, highlighting specific elements that informed the assessment and management plan.

2. Presents focused assessment. Omissions few and minor.

Alternatively, you can click 'Fill in' directly from the event in the timeline without first clicking on the event name.



DHM Workplace-based assessments

Create new Bulk tagging

Start typing to search Search

Found 3 items

Ordered by date created ▾

Events created in July 2023

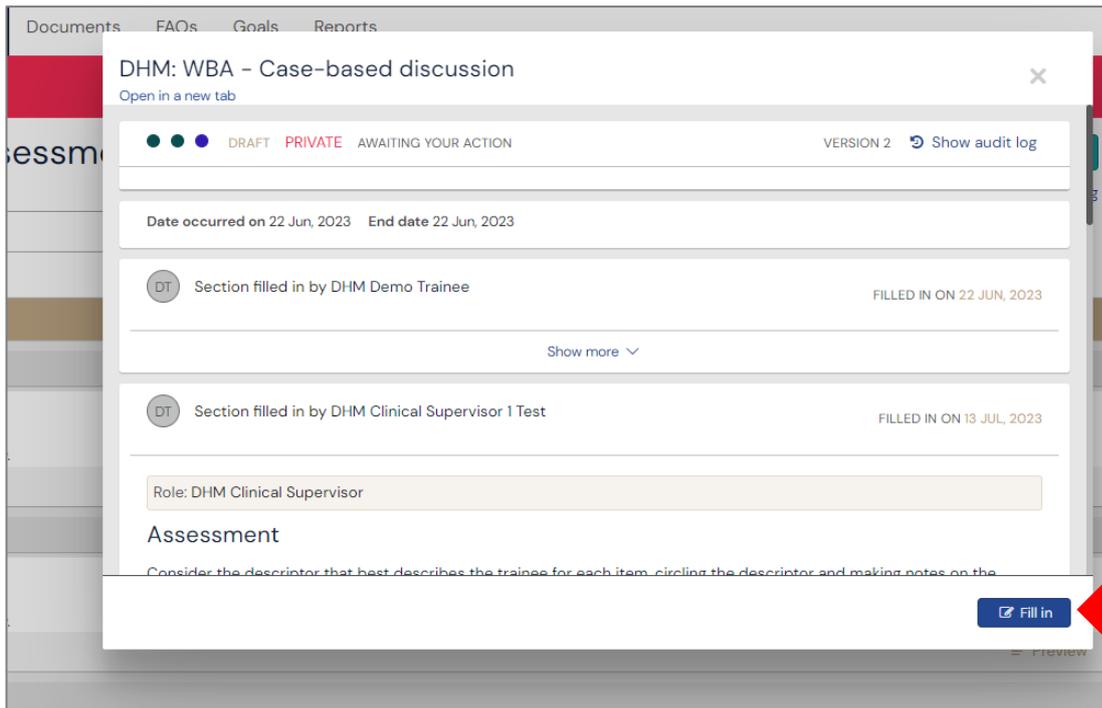
DHM: WBA – Case-based discussion ● ● ● CREATED ON: 13 JUL, 2023 Awaiting your action

Relevant topic area Managing a patient with a diving related injury.

Fill in Show audit log Preview

### Using the preview button

On both the timeline and the 'To do list,' you can use the 'Preview' button to complete the event.



By clicking the preview button, this will open the event in a pop-up box. In the bottom right of the pop-up box, click 'Fill in' and complete the remaining fields.

#### 5.4.1 Training request form

This form will be initiated by the trainee if they want to request an exception to the regulation or a change to their FTE.

They should upload the required documentation and then submit it to you as their supervisor to review and approve.

You need to click 'Fill in' on the form, and then the below needs to be populated.

Acknowledgement by supervisor of training

Do you support this request? \*

Additional comments/reason

Signature \*

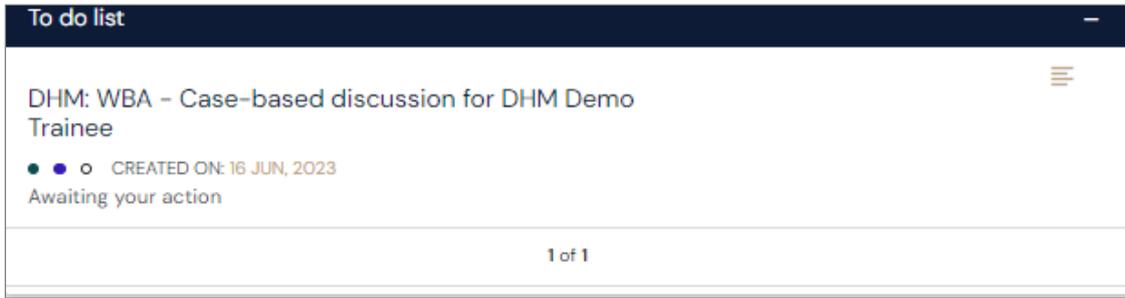
Clear signature

Attach files

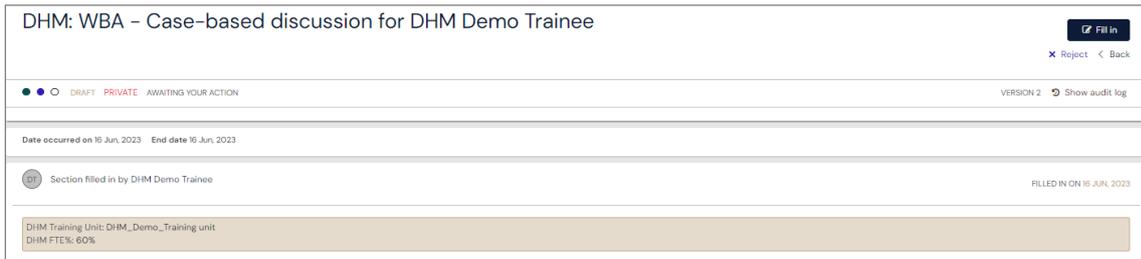
When you click 'Submit' this will then be sent to the DHM Training team to review and action.

#### 5.4.2 Workplace-based assessments

Once trainee, submits there WBAs and assigned it to you. You can see that in your to-do list:



You can fill in or reject it, by clicking on Fill in /reject button from its detailed page. If you reject a form, the trainee will be able to make changes and submit the form again.



Once you have discussed these responses with the trainee and submitted your feedback then you can submit your section.

**Assessment**

Consider the descriptor that best describes the trainee for each item, circling the descriptor and making notes on the assessment form during and/or immediately after the case discussion. Not all criteria may be applicable to be assessed during each CSD. In this situation the assessor should mark "not applicable" for that item.

Case presentation: Describes the relevant aspects of the case, highlighting specific elements that informed the assessment and management plan. \*

Management rationale: Justifies management options based on evidence. \*

Coordination of care: Demonstrates coordination of care by multi-disciplinary team. \*

Health promotion: Identifies opportunities for promotion of health and improvement in quality of life for patient. \*

Documentation: Accurately documents assessment and management plan. \*

Written correspondence: Conveys all relevant information about the patient to colleagues and other professionals. \*

**Feedback**

What aspects of this assessment were performed well? \*

Areas upon which to concentrate further development \*

**Overall rating**

Please select: \*

**Comments \***

Attach files

The next section of this form will be filled in by DHM Demo Trainee

Fill on the same device

No  Yes

### 5.4.3 Multi-source feedback survey

Once a trainee has received a minimum of 6 responses to their multi-source feedback survey, they will send it to you for review.

You can see the trainee's self-assessment and all the individual responses (these responses can be minimised or maximised as you go through them). You can edit or remove any responses if you think this is required.

TE Section filled in by Test External Assessor 1
Show less ^
FILLED IN ON 1 MAY, 2023

---

TE Section filled in by Test External Assessor 2
Show more v
FILLED IN ON 1 MAY, 2023

---

DHM Training Program – Multi-source feedback survey

Edit
Remove

Once you have discussed these responses with the trainee and submitted your feedback then you can submit your section.

If needed, you can view the trainee’s MSF via the ‘DHM Workplace-based assessments’ category on their timeline. When you click on the event it will show you a consolidated version of all responses in a report which looks like the screenshot below.

DHM Training Program – Multi-source feedback survey

Your current role:

- DHM Physician: 1
- Other specialist medical practitioner (including general practitioner): 1
- Nurse: 1
- Technician: 1
- Non clinical administrative staff: 1
- Other: 1

Communicator role in practice

Demonstrates effective interpersonal communication skills:

- Unable to assess: 1
- Never: 2
- Occasionally: 1
- Usually: 0
- Consistently: 2

Conveys all relevant information when transferring care of a patient:

- Unable to assess: 1
- Never: 1
- Occasionally: 2
- Usually: 1
- Consistently: 1

#### 5.4.4 Clinical placement reviews

Clinical placement reviews (CPRs) should be completed at end of each placement or every 26 weeks for longer placements. Trainees complete the form and include their training time as per their FTE.

Please indicate the start and end dates of your placement in the section above - these should match the dates from your clinical placement plan which will be shown in the report generated below.

Number of weeks of training (FTE) completed during this placement (excluding leave): \*

This should be the amount of clinical experience completed per your FTE. For example, if you are 0.8 FTE and this placement consisted of 10 weeks please input 8 weeks in the above field. Please ensure you exclude any leave taken also. If you are unsure how much time to enter, please discuss with your SOF before completing this form.

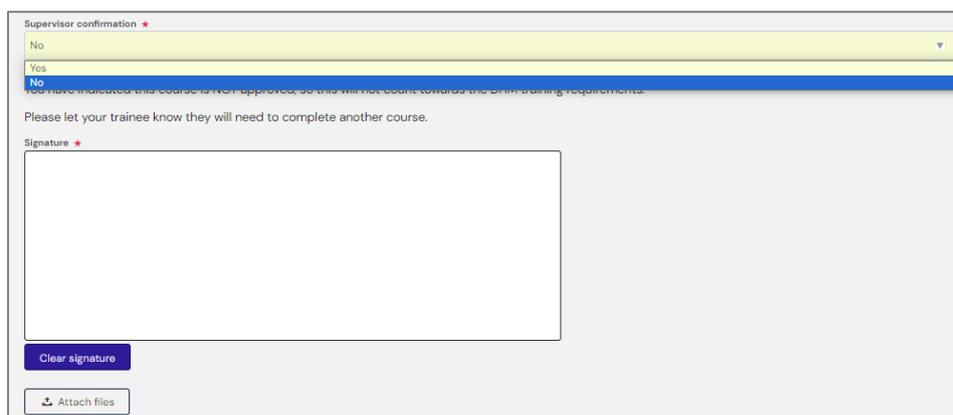
The form will then be sent to you for to include an assessment of progress and feedback, which should also be discussed in person with the trainees.

Trainees review the feedback and sign the form, at which point it counts toward their goal.

#### 5.4.5 DHM: Record a course

Trainees will record any of the completed courses in the ePortfolio and include evidence and send for you to review and to confirm.

If you select 'No' and do not confirm the course, it will not count towards the requirements and the trainee will need to complete another course or resubmit the course with accurate evidence.



Supervisor confirmation

No

Yes

Please let your trainee know they will need to complete another course.

Signature

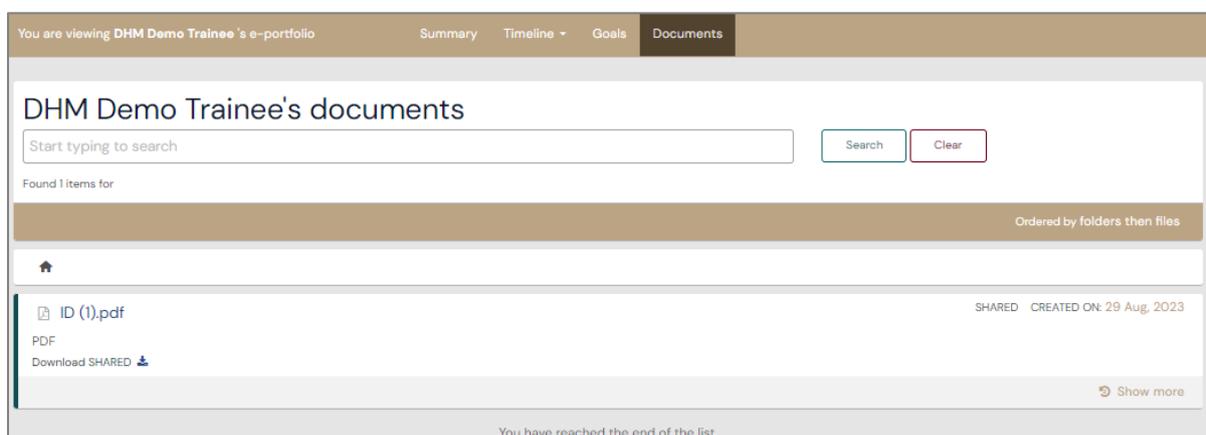
Clear signature

Attach files

## 6. Documents

Trainees need to upload course evidence, which will be seen here.

To open a selected document, click on the download symbol underneath the document name.



You are viewing DHM Demo Trainee's e-portfolio

Summary Timeline Goals Documents

### DHM Demo Trainee's documents

Start typing to search

Search Clear

Found 1 items for

Ordered by folders then files

Home

ID (1).pdf

PDF

Download SHARED

SHARED CREATED ON: 29 Aug, 2023

Show more

You have reached the end of the list.

## 7. User management

The user management option lists the trainees which you have the permissions to view. By clicking on the trainee's name, you will be directed to the trainee's dashboard.

## 8. Recording and monitoring training time

ANZCA staff will add the training placements to a trainee's profile on the dashboard when they apply for training.

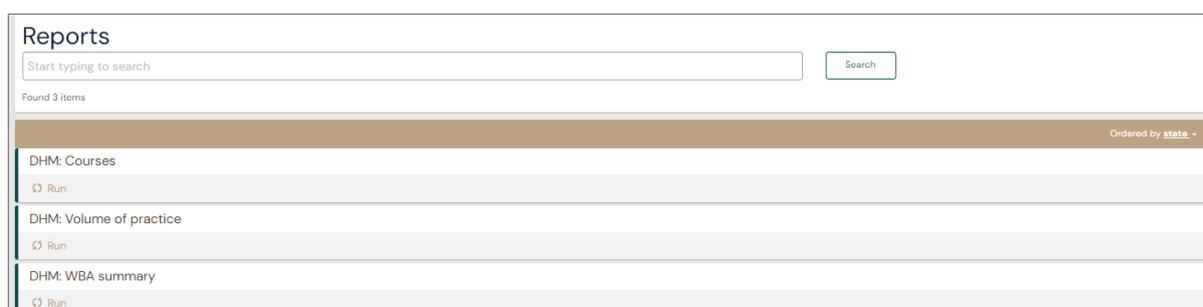
## 9. FAQs

You will find several frequently asked questions under 'FAQs' in the top navigation bar. The FAQ list is universal across the ePortfolio. You can search for 'DHM' within the search bar to find specific answers relating to the DHM ePortfolio.

Regulation 36, *DHM Training Program*, the *DHM Training Handbook*, the *DHM curriculum* and the ANZCA website are other sources of guidance around the training program. We also encourage you to contact us via [dhm@anzca.edu.au](mailto:dhm@anzca.edu.au).

## 10. Reports

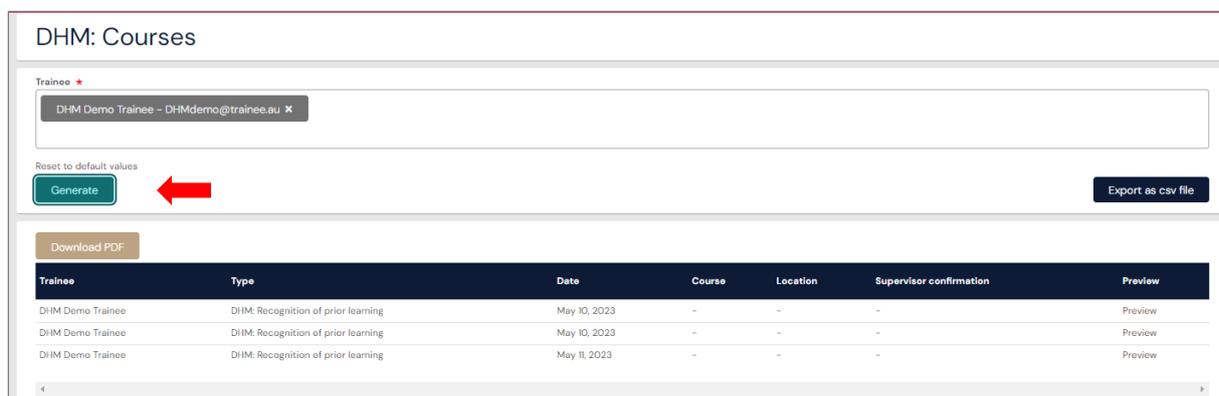
Reports can be generated displaying data for all your trainees or filtered to a specific trainee. To generate a report, select 'Reports' from the top navigation bar and click on the name of the report. Many of the reports can be download as a PDF or exported as a CSV file. To filter a report to a specific trainee, add their name to the 'Trainee' box and click the green 'Generate' button as shown in the screen shot below.



The screenshot shows the 'Reports' page. At the top, there is a search bar with the placeholder text 'Start typing to search' and a 'Search' button. Below the search bar, it says 'Found 3 items'. The reports are listed as follows:

- DHM: Courses (Ordered by state -)
- DHM: Volume of practice
- DHM: WBA summary

Each report has a 'Run' button next to it.



The screenshot shows the 'DHM: Courses' report generation page. At the top, there is a 'Trainee' dropdown menu with the selected value 'DHM Demo Trainee - DHMdemo@trainee.au'. Below the dropdown, there is a 'Reset to default values' link and a green 'Generate' button. A red arrow points to the 'Generate' button. To the right of the 'Generate' button is an 'Export as csv file' button. Below the buttons, there is a 'Download PDF' button. At the bottom, there is a table with the following data:

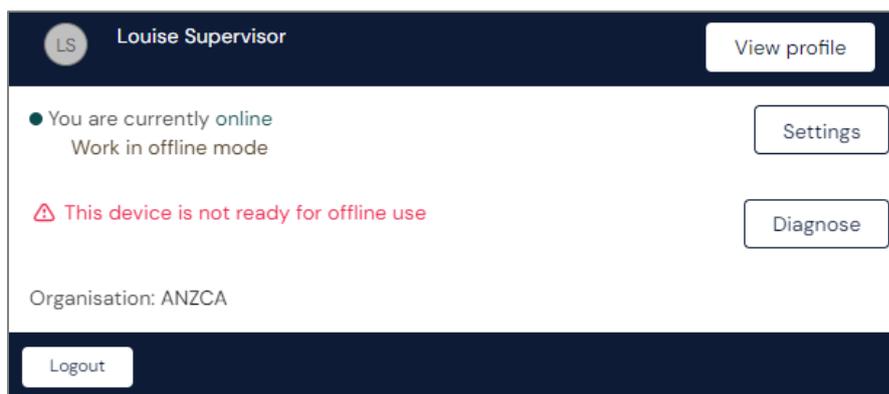
Trainee	Type	Date	Course	Location	Supervisor confirmation	Preview
DHM Demo Trainee	DHM: Recognition of prior learning	May 10, 2023	-	-	-	Preview
DHM Demo Trainee	DHM: Recognition of prior learning	May 10, 2023	-	-	-	Preview
DHM Demo Trainee	DHM: Recognition of prior learning	May 11, 2023	-	-	-	Preview

## 11. Offline mode

The first time you login on a device, you will be asked whether you would like to store data on the device to be able to work offline. If you trust this device, select 'I trust the device' so the ePortfolio will download and store data onto the device. This must be selected to use the offline mode.

You will also need to set up a pin before enabling offline mode for the first time.

To enable offline mode, click on your initials in the top right corner and then click on 'Work in offline mode'.



If your device is not ready to use for offline, click on 'Diagnose' to check if your device can use the offline mode.

When you are working online the status is green. When you are working offline the status becomes red.

Any forms you submit while working offline will upload to the ePortfolio once network connection is re-established. The number of items waiting to upload will be shown next to the current connection status.

## 12. Troubleshooting and feedback

If you require any assistance, please contact us at [dhm@anzca.edu.au](mailto:dhm@anzca.edu.au).

We also encourage you to submit feedback via the 'DHM ePortfolio feedback' form within the ePortfolio to help us to continually improve the functionality.

## 13. Migrated activities

For trainees who started their training before November 2023, high-level data submitted to ANZCA has been migrated across to this ePortfolio. These activities and assessments are displayed in the timeline and can be identified as they have '(migrated)' as part of the title. Migrating these activities has allowed them to accrue towards the training program goals in this ePortfolio.

It's important to note that for the migration of workplace-based feedback, a global rating of four was assigned to allow them to count towards the goals. We understand that this isn't an accurate representation but allows trainees who were already in the program to utilise the ePortfolio.

For migrated multisource feedback activities we have used the end date of the ITA period as the 'date of feedback meeting'. We understand that this is not necessarily accurate.