

By-law 19

Accreditation of units offering training in pain medicine

Note: Dates in italics flag the dates of recent changes to the by-laws, for example. 10/19 indicates changes to the above paragraph in October 2019.

19.1 FPM training accreditation

19.1.1 The Faculty of Pain Medicine (FPM) accredits multidisciplinary pain management units for training in pain medicine.

19.1.2 The Training Unit Accreditation Committee (TUAC) accredits units providing training for the core training stage and the practice development stage. (See by-law 4).

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19.1.3 TUAC is responsible for accreditation processes and reports to the FPM Board via the Training and Assessment Executive Committee (TAEC). Detailed requirements of the accreditation processes, including the data required, the criteria utilised, and the procedures to be followed are specified in the *FPM Accreditation Handbook*.

19.1.4 Units providing FPM training must consist of multidisciplinary teams with integrated processes and practice within a sociopsychobiomedical framework. Compliance must be demonstrated by units via the accreditation process.

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19.1.5 Accreditation applies to the accredited training unit and not the number of trainees.

19.2 Requirements for accreditation

19.2.1 All units must demonstrate implementation of the FPM training program as specified in by-law 4.

19.2.2 All units must comply with FPM and ANZCA's corporate policies. They must also provide evidence of local human resource policies as outlined in the accreditation handbook.

19.2.3 All units must have at least two FPM fellows as part of their FTE.

19.2.3.1 In level one accredited units, the unit director must be a fellow of the FPM.

19.2.3.2 The supervisor of training (SoT) must be a fellow of the FPM and must not be the unit director.

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19.2.4 Trainees must be supervised at all times. The level of supervision will be dependent upon the seniority and experience of the trainee.

19.3 Requirements for accreditation as a level one unit

19.3.1 Units must be able to provide training in chronic non-cancer pain, acute pain and cancer pain.

19.3.2 The minimum staffing requirement for a level one accredited training unit is:

19.3.2.1 2.0 FTE specialist medical officers, of which a minimum of 1.0 FTE would be specialists holding FFPMANZCA. Specialist medical officers include FFPMANZCAs and those holding specialist

registration other than FPPMANZCA employed in the accredited unit (or providing direct supervision for the trainee at the institution where the trainee is employed).

19.3.2.2 3.0 FTE Allied Health/nursing (from a minimum of 3 disciplines with an interest/expertise in pain medicine) working within the unit as defined in *FPM Accreditation Handbook*.

19.3.2.3 Administrative support

19.3.3 Acute pain services must comply with ANZCA professional document *PS41 Guidelines on Acute Pain Management*.

19.3.4 Units can have multiple sites as part of their accreditation. These sites must be prospectively approved by TUAC as outlined in the *FPM Accreditation Handbook*.

19.3.4.1 Accredited units may apply to TUAC to have additional training sites added to their accreditation during an accreditation period. This may require a review/on onsite visit.

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19.4 Requirements for accreditation as a Practice Development Stage training unit

19.4.1 Units accredited for the Practice Development Stage must be able to deliver the FPM training program as specified in by-law 4.

19.4.2 The criteria and process for reviewing PDS units is outlined in the *FPM Accreditation Handbook*.

19.4.3 Units offering training in procedures in pain medicine must adhere to *PS11(PM) Procedures in Pain Medicine Clinical Care Standard*.

19.4.3 Trainees can apply to the DPA, FPM Education for approval of individual programs during the Practice Development Stage as outlined in the *FPM Training Handbook*.

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19.5 Reconsideration, review and appeal

19.5.1 Any person who is dissatisfied with a decision made under by-law 19 may apply to have the decision reconsidered. Subsequent applications may be made for independent review and then appeal. All such applications must be made under the ANZCA regulations 30 and 31.