



Emerging Leaders Conference (ELC) Guidelines

The Emerging Leaders Conference (ELC) is organised by the ELC convenor/s with assistance from the ANZCA events team and Director of Professional Affairs (DPA) Annual Scientific Meeting (ASM) on behalf of the college.

INTRODUCTION

The ELC is a three-day meeting with the purpose of facilitating the development of leadership capabilities in those new fellows identified as being significant future contributors to our profession and the college.

Special emphasis is placed on fostering current and future leaders in anaesthesia and pain medicine, to encourage new fellow engagement, and to strengthen relationships between new fellows from different regions.

The college is committed to equal opportunity and encourages applications from a broad diversity of new fellows. This includes gender, race, ethnicity and geography. To learn more about the Gender Equity Sub-committee, please visit the [gender equity page](#).

The ELC is considered more a "think tank" rather than a series of presentations for digestion. The subject matter for the conference should usually be a broad but single theme and should allow wide-ranging relevant debate and discussion on not only clinical implications but also administrative and political issues as they affect our specialties.

To be nominated as a delegate at the ELC is an honour and should provide encouragement for the new fellow to participate further in the wider affairs of the specialty. Fellows participating in the ELC must also attend the ANZCA Annual Scientific Meeting (ASM) for a minimum of two days, which is held in the same region following completion of the ELC.

As the conference has a full day and evening program it is not suitable for delegates to be accompanied by partners or children. The program is immersive, and delegates are required to attend all sessions and both dinners, session will run from 8.30am-5.30pm and generally breakfast is eaten together as a group.

Exception is given if a parent is breast feeding. In this situation, their support person and infant are entitled to stay onsite at the accommodation. Delegates should be made aware that career disruption is taken into account when eligibility is considered, allowing flexibility for those on parental or other leave with regards to the timing for applying for nomination.

APPOINTMENT OF DELEGATES TO THE ELC

Eligibility

Fellows who have been granted their fellowship of the college or the Faculty of Pain Medicine (FPM) within the previous *five years are eligible to apply as an ELC delegate. It is a requirement that applicants must also attend the ASM if selected to attend the ELC.

The successful applicants must register to attend the ASM by close of early-bird. Should

the successful applicants not register by close of early-bird for the ASM, the ASM and EPC will review the applicant's eligibility and revoke the application allowing another representative to attend. Trainees waiting to receive their fellowship are not eligible for nomination, unless under exceptional circumstances.

**taking into account career disruption*

Application and selection

The criteria selection application form, curriculum vitae, and the names of two referees, are to be submitted to the conference secretariat by the closing date as stipulated in conference website. After the closing date the conference secretariat will distribute the nominations received to the relevant committee of ANZCA and FPM board. Once the committees and FPM board have nominated their delegate(s), their details must be forwarded to the conference secretariat who will forward on to ASM and EPC for ratification. This will occur in-person or via an electronic vote in December. Applicants and the Committee Support Officer will be notified of their acceptance in December to allow sufficient time to plan leave, family commitments and registration for the ASM by close of early-bird.

Criteria for selection are the following:

1. Applicants must be within *five years of receiving ANZCA or FPM fellowship
2. Demonstrated evidence of commitment to ANZCA or FPM affairs
3. Demonstration of education and teaching in anaesthesia or pain medicine eg. Supervisory roles
4. Interest in leadership roles in anaesthesia or pain medicine

* Taking into account career disruption.

The college understands career disruption may be for a variety of reasons, such as parental leave, illness, or time taken to care for a dependent. In support of our member's ongoing learning, education and participation in this conference, time taken for any of these reasons is

*not included in the *five year requirement. Should the delegate wish to discuss their application or circumstances they are encouraged to contact the meeting organiser.*

Requirements for attendance:

1. Commitment to attend the entire ELC
2. Commitment to attend the ASM at the completion of the ELC (for a minimum of two days, registered prior to the close of early bird)
3. Participation in at least one ANZCA or FPM activity, event, committee, working group or initiative
4. Attendance at a committee or board meeting after the conference to provide a report

When selecting nominees, all committees are requested to take into consideration

****gender equity and diversity in candidates.** Thus, if the region has two places on offer, where possible, a male and female nominee should be chosen. In addition, if a candidate is at the end of their five years since receiving fellowship, preference should be given to this candidate over another who has five years remaining to attend the ELC.

***The college strives to ensure that all groups within our anaesthetic and pain medicine community – some of which are often under-represented – are supported and engaged to participate in our conference. Attendees should be selected to reflect the broad diversity of our medical community. We aim for representative inclusiveness across gender, ethnicity and geography to achieve both quality and equity. It is recommended committees review previous attendee records to ensure balance.*

NUMBER OF DELEGATES

Generally, two ANZCA fellows are selected from each larger region, with one from Tasmania and ACT.

The Global Development Committee is also invited to nominate two delegates to attend. The Indigenous Health Committee will nominate up to two new fellows to attend, in the case there are eligible candidates from both from Australia and New Zealand, both candidates should be accepted where appropriate. The FPM is represented by three delegates (two Australian and one New Zealand). The delegates numbers per state/region may change based on the location of the meeting. The host region may invite four representatives to participate. This may subtotal 23* delegates.

New fellow attendance

Delegates	Number of representatives
ACT	1
New South Wales	2
Queensland	2
South Australia and Northern Territory	2
Tasmania	1
Victoria	2
Western Australia	2
New Zealand	2
FPM	2
FPM - New Zealand	1
Global Development Committee	2
Indigenous Health Committee	2
Additional places for host region	2 or 3*depending on host region
Total	23*

REPORTS TO ANZCA COMMITTEES, FPM BOARD AND ASM AND EVENTS PLANNING COMMITTEE

All new fellow delegates that attend the ELC are required to provide a report back to their respective ANZCA committee and/or FPM Board. It is highly recommended that they should attend in person if possible. A copy of all reports should be kept on file.