

## Recognition of prior learning

This form should be completed by ANZCA trainees who wish to apply for recognition of prior learning (RPL). Please note the expected turnaround time is eight weeks from receipt of application.

### Personal details

College ID

First name

Surname

Email

Mobile

### Section A: Recognition of clinical anaesthesia training (CAT) time

Please select only one of the following to specify which category you wish to apply for:

☐ In a program pre-approved for RPL (regulation 37.7.1.3.)

☐ In a program not pre-approved for RPL (regulation 37.7.1.4)

☐ In ANZCA-accredited departments while not registered as an ANZCA trainee (minimum 52 weeks) (regulation 37.7.1.5.)

Please list the most relevant terms for each training period and provide a supporting letter on original hospital letterhead.

	Start date	End date	Hospital/facility (ANZCA accredited or CICM accredited site)	Leave taken (in weeks)	FTE (0.5 – 1)
IT (up to 26 weeks)	Example: 2/2/24	2/8/24	Hospital A	2 weeks	1.0
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
BT (up to 78 weeks)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

- Are you applying for an exemption from the primary exam? Yes ☐ No ☐
- If yes, please provide a certified copy of the Fellowship of the Royal College of Anaesthetists (FRCA) or Fellowship of the College of Anaesthesiologists of Ireland (FCAI) certificate.
- Are you applying for ICM SSU review? Yes ☐ No ☐

- Are you submitting [a logbook in the provided template](#) for credits towards volume of practice and workplace-based assessments? Yes No

Period covered by logbook:

0-26 weeks

27-52 weeks

53-104 weeks

For the following courses, please provide the course certificate:

Advanced life support (ALS)

Early management of severe trauma (EMST)

Neonatal resuscitation

Advanced paediatric life support (APLS)

Can't intubate, can't oxygenate (CICO)

## Section B: Recognition of other clinical time (OCT)

Which anaesthesia-related specialty are you applying for? \_\_\_\_\_

Please list the most relevant terms for each core unit period you want recognition for.

	Start date	End date	Hospital/facility	Leave taken (in weeks)	FTE (0.5 – 1)
IT (up to one week intensive care only)					
BT (up to 19 weeks OCT)					
AT (up to 38 weeks OCT)					
PFT (up to 42 weeks OCT)					

Are you applying for an exemption from the ICM specialised study unit review? Yes No

Please provide a supporting letter from a clinical supervisor that confirms performance meets expectations.

Are you submitting [a logbook in the provided template](#) for credits towards volume of practice and workplace-based assessments? Yes No

Period covered by logbook:

0-26 weeks

27-52 weeks

53-104 weeks

## Declaration of trainee

I have discussed this application with my supervisor of training and I solemnly declare that the statements made in this application are true and accurate, and comply to the [academic integrity policy](#).

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Supervisor of training endorsement

I have discussed this application with the trainee and I support the request.

Name of supervisor [print]

\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Payment details

Each application will incur a non-refundable application fee. Once assessment has been completed, you will need to pay the recognition of prior learning assessment (RPL) fee depending on the RPL you have applied for. If you are not a registered ANZCA trainee, a preliminary assessment will be completed and only the application fee will be charged.

Please tick to indicate which fee(s) you intend to pay (refer to [training fees on the website](#)):

RPL application fee/preliminary assessment fee  
(all applications)

### Assessment fee

RPL assessment – clinical time

RPL assessment – VOP/WBA logbook (0-26 weeks)

RPL assessment – VOP/WBA logbook (27-52 weeks)

RPL assessment – VOP/WBA logbook (53-104 weeks)

RPL assessment – primary examination

RPL assessment – ICM SSU

Please send your completed form to the college:

ANZCA Training

Email: [assessor-requests@anzca.edu.au](mailto:assessor-requests@anzca.edu.au)

For further information, please email or contact us at +61 3 9510 6299.

## Supporting documentation

More information on the supporting documents can be found below:

### DPA assessor request form – application notes

#### Time

A supporting letter on original hospital letterhead that confirms the following for each term you have applied and that you wish to have assessed for RPL:

- Date of appointment.
- Type of experience.
- Amount of leave taken.
- Accreditation of training by relevant training body.

For terms with part-time training, documentation that shows:

Your duties comprised a minimum of 50 per cent of the commitment of a full-time trainee in the same department:

- You participated in both in-hours and out-of-hours duties on an FTE-proportional basis.
- You participated in the local/regional teaching on at least an FTE-proportional basis.

#### IAAC

If you have completed the Initial Assessment of Competence, please provide a copy of the certificate.

#### Examination

For an exemption from the primary exam, you will need to attach a certified copy of the FRCA or FCAI Certificate.

#### Volume of practice and workplace-based assessments

Please provide an extract of your electronic logbook in the provided template.

Please enter the number of cases you wish to be credited as RPL and label the case with the relevant code. Please note, only cases labelled with requirement codes will be assessed. If appropriate, you may label one case with multiple codes.

#### Specialty experience

This should be a college certificate/letter stating training completed to date.

#### Scholar role activities

Recognition of prior learning or exemption is available for four of the core scholar role activities, but not the audit activity. All trainees must complete the audit activity, noting the improved audit requirements.

The following forms can be used to prospectively apply for an activity to be completed during training, or to apply for recognition of a completed activity. Detailed requirements for RPL and exemptions:

- Teach a skill and facilitate a group discussion.
- Critical appraisal of a paper and critical appraisal of a topic.