



**ANZCA**  
FPM

## SA/NT Part Two Long Course Trainee Agreement

### Background

It is now a requirement that you enrol into the Part Two Long Course. Regular attendance is an expectation. If you are unable to attend a session you will need to provide a valid reason prior to the session. If you fail to attend three sessions without providing valid reasons, your enrolment in the course will be suspended. In the event that your enrolment is suspended you will not be permitted to attend the sessions.

Attendance at future sessions will then require the written approval of the Part Two Long Course convenor.

As a part two participant you will receive the part two program, presenter documents (where available), access to the part two network and ad hoc program updates.

### Responsibilities and declaration by the applicant

1. I will endeavour to attend each session.
2. If I am unable to attend a session, I understand it is my responsibility to email an apology and reason for non-attendance by the Wednesday prior to each tutorial to [sa@anzca.edu.au](mailto:sa@anzca.edu.au)
3. I understand if I do not attend more than three sessions without a valid reason, I will no longer be able to attend and will no longer be on the part two distribution list or network. If withdrawn from the course, I will need approval from the part two convenor to continue to participate.

### Acceptance by the applicant

I accept the responsibilities as outlined in this agreement.

Name

Provide your College ID as signature

Date

### Trainee exam status

I am planning to sit the part two exam

Month/Year

I am planning to attend the part two course

From

Month/Year

To

Month/Year