

By-law 19

Accreditation of units offering training in pain medicine

19.1 FPM training accreditation

19.1.1 The Faculty of Pain Medicine (FPM) accredits multidisciplinary pain management units for training in pain medicine.

19.1.2 The Training Unit Accreditation Committee (TUAC) accredits units providing training for the core training stage. (See by-law 4).

19.1.2.1 FPM accredited units are suitable for training in the practice development stage.

19.1.2.2 It is the role of the faculty assessor to approve practice development stage proposals submitted by trainees.

19.1.3 TUAC is responsible for accreditation processes and reports to the FPM Board via the Training and Assessment Executive Committee (TAEC). Detailed requirements of the accreditation processes, including the data required, the criteria utilised, and the procedures to be followed are specified in the *FPM Accreditation Handbook*.

19.1.4 Units providing FPM training must consist of multidisciplinary teams with integrated processes and practice within a sociopsychobiomedical framework.

19.1.5 Accreditation applies to the accredited training unit and not the number of trainees.

19.2 Requirements for accreditation

19.2.1 All units must demonstrate implementation of the FPM training program as specified in by-law 4.

19.2.2 All units must comply with FPM and ANZCA's corporate policies. They must also provide evidence of local human resource policies as outlined in the accreditation handbook.

19.2.3 All units must have at least two FPM fellows as part of their FTE.

19.2.3.1 The unit director must be a fellow of the FPM.

19.2.3.2 The supervisor of training (SoT) must be a fellow of the FPM and must not be the unit director. The SoT terms of reference outlines the SoT appointment process, duties and responsibilities of the SoT.

19.2.4 Trainees must be supervised at all times. The level of supervision will be dependent upon the seniority and experience of the trainee.

19.2.5 The minimum staffing requirement for an accredited training unit is:

19.2.5.1 2.0 FTE specialist medical officers. Specialist medical officers include FFPMANZCAs and those holding specialist registration other than FFPMANZCA employed in the accredited unit (or providing direct supervision for the trainee at the institution where the trainee is employed).

19.2.5.1.1 *Retired May 2017.*

19.2.5.2 3.0 FTE Allied Health/nursing (from a minimum of 3 disciplines with an interest/expertise in pain medicine) as defined in *FPM Accreditation Handbook*.

19.2.5.3 Administrative support.

19.2.6 Acute pain services must comply with ANZCA professional document *PS41 Guidelines on Acute Pain Management*.

19.3 Requirements for accreditation as a level 1 unit

19.3.1 Units must be able to provide training in chronic non-cancer pain, acute pain and cancer pain.

19.4 Requirements for accreditation level 2 units

19.4.1 A unit that has strengths in certain areas of pain medicine practice, but does not meet the requirements of a comprehensive “level 1” training unit may apply for recognition as a “level 2” training unit.

19.4.2 A level 2 unit is one which is able to provide FPM training in either chronic non-cancer pain or cancer pain but is unable to comply with by-law 19.3.1.

19.4.3 In addition, for a unit to be accredited as a level 2 multidisciplinary cancer pain management unit, it must be accredited for training with the RACP (chapter of palliative medicine).

19.4.4 Level 2 units will undergo the same review process as level 1 units. The review will delineate the aspects of training in pain medicine that can be provided by the unit.

19.4.5 In order to facilitate comprehensive training during the core training stage as outlined in by-law 4, level 2 units must have an agreed collaborative arrangement with a level 1 unit. This agreement must be in place prior to the commencement of a trainee and continue for the duration of the individual trainee’s appointment.

19.4.6 Trainees may spend a maximum of 22 weeks in a level 2 unit during the core training stage. (Refer to by-law 4.4.2)

19.5 Satellite training sites

19.5.1 All satellite sites must be prospectively approved by TUAC as outlined in the *FPM Accreditation Handbook*.

19.5.2 TUAC approves nominated satellite training sites at the time of a unit’s accreditation.

19.5.3 Accredited units may apply to TUAC to have additional satellite training sites added to their accreditation during an accreditation period. This may require an onsite visit.

19.5.4 The maximum period that may be spent in a satellite site is 11 weeks across the core training stage.

19.6 Reconsideration, review and appeal

19.6.1 Any person who is dissatisfied with a decision made under by-law 19 may apply to have the decision reconsidered. Subsequent applications may be made for independent review and then appeal. All such applications must be made under the ANZCA regulations 30 and 31.